

EAST KENT SERVICES COMMITTEE

Minutes of the meeting held on 11 February 2015 at 10.30 am in the Canterbury City Council - CCC.

Present: Councillor Mrs Iris Johnston (Chairman); Councillors Gilbey (Canterbury City Council), Law (Canterbury City Council) and Councillor P Watkins (Dover District Council)

Officers present:	Nadeem Aziz	-	Dover DC
	Madeline Homer	-	Thanet DC
	Sarah Bowman	-	Canterbury CC
	Dave Randall	-	Dover DC
	Dominic Whelan	-	EK Services
	Matthew Archer	-	Canterbury CC

1. APOLOGIES FOR ABSENCE

Apologies received from Councillor Conolly (Dover) and Councillor Nicholson (Thanet).

2. CONFIRMATION OF CHAIRMAN AND VICE-CHAIRMAN

Councillor Johnston (Thanet) was confirmed as Chairman and Councillor Watkins (Dover) as Vice-Chairman until May 2015.

3. DECLARATION OF INTERESTS

No interests were declared at the meeting.

4. SUBSTITUTE MEMBERS

No substitute members were present at the meeting.

5. EAST KENT SERVICES COMMITTEE - CONTINUITY OF SERVICE DELIVERY AND DELEGATION OF FUNCTIONS

It was proposed by Councillor Watkins, seconded by Councillor Gilbey and

RESOLVED –

1. To note the revised governance arrangements including the operating arrangements, terms of reference and rules of procedure of the committee all as set out in the report of the Head of Legal Services (Canterbury), The Director of Governance (Dover), the Solicitor to the Council (Dover) and the Interim Legal Services Manager (Thanet) included at Annex 1 to this report.
2. That with effect from 10:30am on 11 February 2015 the executive and non executive powers and functions of the Councils in relation to human resources functions as set out in Schedule 5 of Appendix 1 to this report be discharged by the Director of Collaborative Services appointed by Dover District Council together with those functions described in paragraphs 1 to 38 of that Schedule associated with the discharge of those functions.

3. That with effect from 10:30.am on 11 February 2015 the executive and non executive powers and functions of the Councils in relation to Council Tax, Administration of the Housing Benefit Scheme, National Non-Domestic Rate, ICT and Customer Services functions as set out in Schedule 5 of Appendix 1 to this report be discharged by the Director of Shared Services appointed by Thanet District Council together with those functions described in paragraphs 1 to 38 of that Schedule associated with the discharge of those functions.
4. That the Director of Collaborative Services and the Director of Shared Services may personally discharge the duties functions or powers delegated to them or may nominate another officer or officers to exercise that duty, function or power, provided that the nominated officer(s) report to or is responsible to them.

Meeting concluded: 10.34 am